



BOARD OF EDUCATION POLICY

**SUSPENSION, DEMOTION,
TERMINATION OR NONREEMPLOYMENT OF ADMINISTRATORS**

Certified Administrators

Full-time certified administrators may be suspended with pay if the administration or the board believes such an action is in the best interest of the technology center. Within ten (10) days of the effective date of the suspension the administrator shall either be returned to work or dismissal or nonrenewal proceedings will be commenced against the administrator.¹ To commence dismissal or nonrenewal proceedings, the administrator must be given a written statement which states the proposed action, lists the reasons for the action and notifies the administrator of applicable hearing rights.

If the administrator requests a hearing within ten (10) days after receiving the written notice regarding the adverse employment action, he/she will receive a hearing which complies with all aspects of the law. An administrator's failure to request a hearing within the ten (10) day period waives the administrator's hearing right. The board's decision is final.

Non-Certified Administrators

Full time non-certified administrators will be suspended, demoted, terminated or nonreemployed according to the provisions established for the suspension, demotion, termination or nonreemployment of support employees. Like all support employees, non-certified administrators who have been employed less than one (1) year are at-will employees with no right to a hearing before the board in the event of a termination or nonreemployment action.

¹ If the suspension is based on a criminal charge or indictment, the suspension may be extended through full adjudication at trial, but not during any appeal proceeding.