To obtain more detailed information, or to make an appointment, please contact Disability Services:

- **Disability Coordinator**
  Barbara G. Rice, M.Ed.
  barbara.rice@mntc.edu
  405.364.5763, ext. 8204

- **Disability Specialist**
  Suzanne Graham
  suzanne.graham@mntc.edu
  405.364.5763, ext. 6690

Applicants must meet general admission requirements for Moore Norman Technology Center, and the specific requirements of the program in which they wish to enroll. General admissions information and Request for Accommodation forms are available from the following offices:

- **MNTC Franklin Road Campus**
  Information and Enrollment Center Entrance B
  405.364.5763, ext. 7260

- **MNTC South Penn Campus**
  Information and Enrollment Center Education Center Entrance
  405.364.5763, ext. 7260
Disability Services

Disability Services provides academic support to MNTC students with special needs. We are committed to the goal of achieving equal educational opportunities, striving for full participation from all students, and providing assistance that facilitates student independence and academic progress.

After Completion of Admission

Students should contact Disability Services to request services. Students must provide the most current documentation regarding their disabilities. Proper documentation must be received by the MNTC Disability Coordinator’s office prior to receiving services. Reasonable accommodations are based on the individual needs of the student. In the case of a medical disability, students should submit the most current documentation from a qualified expert stating the nature and severity of the disability, the diagnostic procedures used, and recommendations for assistance.

Students with learning disabilities or Attention Deficit/Hyperactivity Disorder must submit documentation from one of two sources:
- Students diagnosed prior to graduation from an accredited high school may submit the psycho-educational evaluation on file at the respective high school. The evaluation must be current and based on adult norms.
- Students diagnosed after the completion of high school must submit current documentation from an appropriate medical professional.

Accommodations

The Disability Services office will determine the reasonable accommodations to be made by MNTC based on the individual needs of the student. Services are designed in a manner intended to remove barriers which hinder learning and which allow maximum independence. Accommodations are not intended to give the student an unfair advantage over other students. Each student is authorized to act as his or her own advocate, and has the major responsibility for securing assistance. Early and regular contact with Disability Services ensures the timely identification and provision of services and accommodations. Some of the services offered by MNTC’s Disability Services include, but are not limited to:

Instructor Notification: The office provides copies of accommodation sheets and consults with instructors to aid students in securing the appropriate services.

Classroom Accommodations: Accommodations may include, but are not limited to: special seating arrangements, adjustable tables, chairs and desks, and qualified interpreters.

Specialized Testing: Alternative testing formats, as well as auxiliary aids such as readers, scribes, or assistive technology, and qualified interpreters are available.

Alternative Format: A student’s disability will determine the need for an alternative curriculum or testing format such as electronic devices, an interpreter, Braille, etc.

All information obtained is confidential and is used solely for the purpose of identifying appropriate support services.

Campus Locations

Franklin Road Campus
- SOUTH
  Take Exit 113 to the left (near Johnson Controls), turn left (east) at Franklin Road. Travel east on Franklin Road 1.5 miles to the campus.
- NORTH
  Take Exit 112 at Tecumseh Road. Turn left (east) onto Tecumseh Road, and travel east 1.5 miles to 12th Ave. NW. Turn left (north) and travel one mile to the campus.

South Penn Campus
- NORTH & SOUTH
  Take Exit 117 at SW 4th St., Moore, then travel west approximately three miles to SW 134th & S. Penn Ave. The street name changes from SW 4th in Moore to SW 134th Street in Oklahoma City.
- NORTH & SOUTH
  Take Exit 110 at SW 134th Street. Travel east 2.5 miles to SW 134th & South Penn Ave. The campus is located on the northwest corner.

There will be no discrimination in the technology center because of race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information in its programs, services, activities and employment. The following people have been designated to handle inquiries regarding the technology center’s non-discrimination policy: MNTC’s Human Resources Director (for employees) and the Educational Services Director (for students). Inquiries concerning application of this policy may be made by calling 405.364.5763 or by visiting the Franklin Road Campus at 4701 12th Avenue NW, Norman, Oklahoma 73069.