Moore Norman Technology Center  
Regular Board Meeting Minutes  
March 24, 2016; 5:30 PM  
4701 12th Avenue NW  
Norman, OK  
Conference Room A-200

Attendance Taken at 5:30 PM:

Present Board Members:
Mrs. Joan Barker  
Mr. Glen Cosper  
Mrs. Pam Lewis  
Mr. Andy Sherrer  
Dr. Max Venard

I. Pledge of Allegiance

II. Call to Order and the Recording of Members Present and Absent

III. Administer Oath of Office to District Treasurer - Roger Adair

IV. Miscellaneous Public Comment

Comments:
In accordance with Board Policy #632, "Any person, desiring to speak to the Board of Education must meet the standards and comply with the procedures set forth below:
a. A specific agenda item, or  
b. A topic which involves the operation of MNCT and, also, is a matter over which the Board of Education of MNCT can exercise control and jurisdiction.  
c. In order to make a presentation about an item which is not on the agenda for the scheduled meeting, the speaker must be a resident of the MNCT School District, current student, or parent/guardian or spouse of a current student.  
d. Loud, profane, abusive, threatening and/or discourteous speech and/or conduct will not be tolerated.  
e. Each speaker is limited to a maximum of three minutes.
V. Recognition, Reports and Presentations

V.A. Tour of Kitchen

VI. Consent Agenda:

Comments:
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

VI.A. Minutes of February 18, 2016 Regular Board Meeting
VI.B. Monthly Financial Reports (Treasurer/Activity Fund)
VI.C. General Fund Encumbrance numbers 12563-12760 and Building Fund numbers 20345-20383
VI.D. Declare Items as Surplus Property and Authorize Sale of Said Items
VI.E. Renew Clinical Agreement with Little Axe Public Schools
VI.F. Renew Clinical Agreement with Norman Veterans Center

Motion Passed: Motion to approve Consent Agenda items A-F as presented passed with a motion by Mr. Glen Cosper and a second by Mr. Andy Sherrer.
Mrs. Joan Barker       Yes
Mr. Glen Cosper       Yes
Mrs. Pam Lewis        Yes
Mr. Andy Sherrer      Yes
Dr. Max Venard       Yes

VII. Consider and Vote to Approve Superintendent's Personnel Recommendations:

VII.A. Resignation of Christina Morrison - Instructional Assistant - BIT
VII.B. Employment of Custodian
VII.C. Employment of Part-Time Employees
Motion Passed: Motion to approve Superintendent’s Personnel Recommendations as presented in A-C passed with a motion by Mr. Andy Sherrer and a second by Dr. Max Venard.
Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Yes
Dr. Max Venard Yes

VIII. Consider and Vote to Approve or Disapprove of Representatives to Serve on District Negotiation Team

Motion Passed: Motion to approve the appointment of Roger Adair (Director of Finance), Jeanette Capshaw (Deputy Superintendent), Stephanie Cordova (Director of Human Resources), Terri Helvey (Director of Long Term) and representatives from Barlow Education Management and Rosenstein, Fist & Ringold to serve on the 2016 negotiation team passed with a motion by Dr. Max Venard and a second by Mrs. Pam Lewis.
Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Yes
Dr. Max Venard Yes

IX. Consider and Vote to Approve or Disapprove Agreement with Norman Economic Development Coalition (NEDC)

Comment:
The agreement with NEDC was passed on March 27, 2014 and renews every 12 months. Other parties that are taking part in this agreement are the City of Norman, University of Oklahoma and the Norman Chamber. The benefits of this continued partnership is the MNTC involvement in the economic development of the community and providing training opportunities to new businesses and industry.
Motion Passed: Motion to approve renewal of the Norman Economic Development Coalition (NEDC) Agreement for 2016/2017 fiscal year passed with a motion by Mr. Andy Sherrer and a second by Mr. Glen Cosper.

Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Yes
Dr. Max Venard  Yes

X. Consider and Vote to Approve or Disapprove the following Resolution Authorizing Participation in the Oklahoma School District Management Program for FY 2016-2017

X.A. Board to take action on the employment of Stephen H. McDonald & Associates, Inc. as Financial Consultant to the School District to assist the District in the submission of a request to participate in the short-term cash management program for the 2016-17 fiscal year.

X.B. Vote to approve a resolution authorizing the submission of a request to participate in a short-term cash management program during the 2016-17 fiscal year to the Oklahoma Commission on School and County Funds Management; and authorizing and directing the clerk to transmit to the Commission all information and materials requested by the Commission.

X.C. Vote to approve a resolution authorizing participation in a pool of certificates(s) of Indebtedness with other Oklahoma schools districts; authorizing the issuance of one or more Certificate(s) of Indebtedness; establishing certain terms of such Certificate(s) of Indebtedness; making provisions for the payment of and security for such Certificate(s) of Indebtedness; and authorizing the execution, delivery and acceptance of certain agreements and documents in connection with the issuance thereof.
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**Motion Passed:** Motion to approve the resolution authorizing participation in the Oklahoma School District Cash Management Program as presented in items A - C passed with a motion by Mr. Andy Sherrer and a second by Mr. Glen Cosper.

Mrs. Joan Barker: Yes
Mr. Glen Cosper: Yes
Mrs. Pam Lewis: Yes
Mr. Andy Sherrer: Yes
Dr. Max Venard: Yes

XI. Consider and Vote to Approve Clinical Agreement between Cats Only Veterinary Clinic and Moore Norman Technology Center

**Motion Passed:** Motion to approve clinical agreement with Cats Only Veterinary Clinic passed with a motion by Mr. Andy Sherrer and a second by Mrs. Pam Lewis.

Mrs. Joan Barker: Yes
Mr. Glen Cosper: Yes
Mrs. Pam Lewis: Yes
Mr. Andy Sherrer: Yes
Dr. Max Venard: Yes

XII. Consider and Vote to Approve Clinical Agreement between Physical Therapy Central - Moore and Moore Norman Technology Center

Comments:
The clinical contract will be in effect from February 1, 2016 – June 30, 2016 at which time it will need to be renewed for the FY 17 fiscal year.

**Motion Passed:** Motion to approve clinical agreement with Physical Therapy Central - Moore passed with a motion by Mr. Andy Sherrer and a second by Mrs. Pam Lewis.

Mrs. Joan Barker: Yes
Mr. Glen Cosper: Yes
Mrs. Pam Lewis: Yes
Mr. Andy Sherrer: Yes
Dr. Max Venard: Yes
XIII. Consider and Vote to approve Memorandum of Understanding between Cleveland County Sheriff's Office and Moore Norman Technology Center for use of security vehicles

Comment:
Since Moore Norman Technology Center purchased and equipped both vehicles, a Memorandum of Understanding (MOU) needs to be in place to cover the use of these vehicles. The MOU includes an Indemnification section which allows vehicles to be used by the Cleveland County Sheriff’s office in other limited capacities besides patrolling our campuses. In these instances, MNTC needs to have assurances that we will be protected as fully under the law as possible.

Motion Passed: Motion to approve MOU with Cleveland County Sheriff’s Department for use of security vehicles passed with a motion by Dr. Max Venard and a second by Mrs. Pam Lewis.
Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Yes
Dr. Max Venard Yes

XIV. New Business

Comments:
In accordance with Oklahoma State Statute 25 Section 25 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

XV. Superintendent's Update:

XV.A. NTHS Induction Ceremony, Monday, March 28, 2016 at 6:00 pm and 7:30 pm, South Penn Campus
XV.B. MNTC New Student Night, Tuesday, April 12, 2016 at 6:00 pm, Franklin Rd C campus
XV.C. MNTC Graduation, Thursday, May 19th at 7:00 pm, First Baptist Church, Moore
XV.D. Other Updates
Comments:
XV.D  Other Updates

- **Banquet** - The South Oklahoma City Chamber Excellence in Education Banquet will be held on March 29th at 6:30 pm at the S. Penn Campus

- **Fall Enrollment Update for FY 17** – As of this date we received over 1300 applications. 1000 of the applicants have completed the 1st round of the application process and acceptance letters have been mailed.

- **Award** - Joe Booker, Auto Collision instructor, was awarded the Outstanding Instructor of Non-Traditional Students from the Oklahoma Career and Technical Equity Council (OkCTEEC) Christina Byler a graduate of our CADD program received the Outstanding Non-Traditional Student award.

- **Bond Update** - The Bond election was launched on our web page on March 3. The web page includes, a video, bond materials, renderings and frequently asked questions. The web page has received 115 views. We are also receiving views from Facebook/Twitter and google. At this time the district has made 32 in person presentations and we have additional presentations on the schedule for next week. The video was shown at various events such as four (4) Pre-Engineering New Student Night events, Advisory Meetings and it will be shown at the South Oklahoma City Excellence in Education Banquet on March 29th. Jane has a live interview schedule with KREF Radio on April 5th at 11:30 am. We are also working with KGOU Radio to get an interview or news coverage. Our Facebook posts have been shared 84 times and reached 18,863 members. The bond video has reached 8,309 members and has been viewed 3,386 times. We are continuing to send out Facebook event posts until April 5th. Press Releases have been provided to Norman Transcript, The Oklahoman, Moore American, Moore Monthly Magazine, KREF Radio, KGOU Radio. Four (4) letters to the Editor will be sent to the same publications. 8,325 fliers will be distributed in the Norman Public Schools elementary school homework folders on Thursday, March 31. 800 postcards to be distributed by Arvest Bank in-district branches.

- **District Finance Update** – Roger Adair presented a financial update to the Board members. Since FY 15 we have taken approx. 25%-33% cut in state funding and we are expecting another possible 15% cut in the future. Due to our strong Ad Valorem we have sustain these cuts better than most of the other career technology centers.

**Moore Norman Technology Center**
XVI. Proposed Executive Session for the purpose of discussing employee negotiations for the 2016-2017 school fiscal year with regard to the Moore Norman Federation of Teachers Local #4890. Executive session authority: Okla. Stat. tit. 25, 307(B)(2)

Motion Passed: Motion to move to executive session for the purpose of discussing employee negotiations for the 2016-2017 passed with a motion by Dr. Max Venard and a second by Mr. Andy Sherrer.
Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Yes
Dr. Max Venard Yes

XVII. Consider and Vote to Acknowledge the Return of Board to Open Session

Motion Passed: passed with a motion by Dr. Max Venard and a second by Mrs. Pam Lewis.
Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Yes
Dr. Max Venard Yes

XVIII. Statement by Presiding Officer concerning Minutes of Executive Session
The Board met in executive session to discuss employee negotiations for the 2016-2017 school fiscal year with regard to the Moore Norman Federation of Teachers Local 4890. No vote was taken.

XIX. Adjourn 7:30 pm

ATTEST:

_____________________________________  ___________________________________
Presiding Officer                        Minutes Clerk