Moore Norman Technology Center
Regular Board Meeting
February 18, 2016; 5:30 PM
13301 S. Pennsylvania
Oklahoma City, OK 73170
Conference Room P111-112

Attendance Taken at 5:30 PM:

Present Board Members:
Mrs. Joan Barker
Mr. Glen Cosper
Mrs. Pam Lewis
Dr. Max Venard

Absent Board Members:
Mr. Andy Sherrer

I. Pledge of Allegiance

II. Call to Order and the Recording of Members Present and Absent

III. Administer Oath of Office to Board Member for Zone 1, Office 1. The Board Clerk will administer the oath of office to Pam Lewis, for Zone 1, Office 1.

IV. Consider and Vote to Elect Board Officers

Comments:
In accordance with the state law, each school district shall elect from its membership at the first regular, special or emergency meeting following the annual school election and certification of election of new members, board officers, each of whom shall serve for a term of one (1) year and until a successor is elected and qualified. Board Officers are: Joan Barker, President; Andy Sherrer, Vice President; Max Venard, Clerk; Glen Cosper, Assistant Clerk; and Pam Lewis, Member.
Motion Passed: Motion to elect board officers with no change to current board positions due to re-assignment of members in December 2015 passed with a by Mr. Max Venard and seconded by Mr. Glen Cosper.

Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

V. Consider and Vote to Approve or Disapprove the Appointment of District Officers

Motion Passed: Motion to approve Roger Adair, District Treasurer, Claudia Burton, Minute Clerk; Joy Bendrick, Deputy Minute Clerk, and Red Day Johnson, Encumbrance Clerk passed with a motion by Mr. Glen Cosper and a second by Ms. Pam Lewis.

Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

VI. Miscellaneous Public Comment

Comments:
In accordance with Board Policy #632, "Any person, desiring to speak to the Board of Education must meet the standards and comply with the procedures set forth below:
a. A specific agenda item, or
b. A topic which involves the operation of MNCTC and, also, is a matter over which the Board of Education of MNCTC can exercise control and jurisdiction.
c. In order to make a presentation about an item which is not on the agenda for the scheduled meeting, the speaker must be a resident of the MNCTC School District, current student, or parent/guardian or spouse of a current student.
d. Loud, profane, abusive, threatening and/or discourteous speech and/or conduct will not be tolerated.
e. Each speaker is limited to a maximum of three minutes.
VII. Recognition, Reports and Presentations

VII.A. Presentation of FY 15 Audit - Vanessa Dutton, Eide Bailly, LLP

VIII. Consider and Vote to Approve or Disapprove the Acceptance of Audit for FY 15

Motion Passed: Motion to approve the acceptance of Audit for FY 15 as presented by Eide Bailly, LLP passed with a motion by Dr. Max Venard and a second by Mrs. Pam Lewis.

Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Absent
Dr. Max Venard Yes

IX. Consent Agenda:

Comments:
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

IX.A. Minutes of January 21, 2016 Regular Board Meeting
IX.B. Monthly Financial Reports (Treasurer/Activity Fund)
IX.C. General Fund Encumbrance numbers 12337-12562 and Building Fund numbers 20307-20344
IX.D. Declare Items as Surplus Property and Authorize Sale of Said Items
IX.E. Renew Rental Agreement with Sooner Theater for Red Carpet Festival in the amount of $1450.00
IX.F. Adopt Career Field Academic Calendar for FY 2016-2017
IX.G. Renew Clinical Site Contract with Scroggins Animal Hospital
Motion Passed: Motion to approve Consent Agenda Items A - G as presented passed with a motion by Dr. Max Venard and a second by Mr. Glen Cosper.
Mrs. Joan Barker          Yes
Mr. Glen  Cosper          Yes
Mrs. Pam Lewis            Yes
Mr. Andy Sherrer          Absent
Dr. Max Venard            Yes

X. Consider and Vote to Approve Superintendent's Personnel Recommendations:

X.A. Accept Letter of Resignation - Benjamin Buckley (Bookstore Representative)
X.B. Employment of Part-Time Employees

Motion Passed: Motion to approve Superintendent's personnel recommendation as presented passed with a motion by Mr. Glen Cosper and a second by Mrs. Pam Lewis.
Mrs. Joan Barker          Yes
Mr. Glen  Cosper          Yes
Mrs. Pam Lewis            Yes
Mr. Andy Sherrer          Absent
Dr. Max Venard            Yes

XI. Consider and Vote to Approve or Disapprove the Legal Service Agreement between Floyd Law Firm, P.C., Attorneys at Law and Moore Norman Technology Center for the Purpose of Performing Services as Bond Counsel

Comments:
With the potential of issuing bonds in the District’s name, we need to name The Floyd Law Firm as our bond counsel for purpose of bond issues. The Floyd Law Firm has served Moore Norman Technology Center as bond counsel for the Revenue Lease Bonds for the South Penn Campus and IT Building.
Motion Passed: Motion to approve legal service agreement with Floyd Law Firm, P.C., Attorneys at Law for the purpose of performing services as Bond Counsel passed with a motion by Mr. Glen Cosper and a second by Dr. Max Venard.

Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

XII. Consider and Vote to Approve or Disapprove Contract between Center for Communication and Engagement and Moore Norman Technology Center to Provide Marketing Communication Support within our Infrastructure

Comments:
As Moore Norman Technology Center strives to increase program offerings and meet the critical needs of the district, it is paramount to the success of our mission, that we continuously advance our MNTC brand through positive communication.

Motion Passed: Motion to approve contract with Center for Communication and Engagement passed with a motion by Mrs. Pam Lewis and a second by Dr. Max Venard.

Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

XIII. Consider and Vote to Approve or Disapprove Amendment to Contract between Tulsa Community College and Moore Norman Technology Center for the Certified Production Technician Program

Comments:
Enrollment did not justify the need for two instructors. Therefore, the need to amend the contract with Tulsa Community College for one instructor.

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**Motion Passed:** Motion to approve amended contract with Tulsa Community College for the Certified Production Technician Program passed with a motion by Dr. Max Venard and a second by Mrs. Pam Lewis.

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**XIV. Consider and Vote to Approve or Disapprove Equipment Purchase of AS375-10 Standard Shear for the Welding Program in the Amount of $61,133.00**

**Comment:**
Two program areas are currently sharing one (1) welding shear. This new shear will allow students to shear larger sheets of metal into desired size and will eliminate the need to transfer materials from one program classroom to another.

**Motion Passed:** Motion to approve purchase of AS375-10 Standard Shear from Gas and Supply, the lowest most responsible quote passed with a motion by Mrs. Pam Lewis and a second by Mr. Glen Cosper.

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**XV. Consider and Vote to Approve or Disapprove the Purchase of SimMan Essential Complete Manikin for the Health Programs in the Amount of $66,974.79**

**Comments:**
With the decreasing amount of clinical sites we are looking for different ways for our students to earn their clinical hours. Accreditation agencies have approved students receiving up to 30% of their clinical hours using this simulator.

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Motion Passed: Motion to approve the purchase of SimMan Essentials Complete Manikin as presented passed with a motion by Mr. Glen Cosper and a second by Mrs. Pam Lewis.

Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Absent
Dr. Max Venard Yes

XVI. Consider and Vote to Approve or Disapprove the Purchase of a KR6 R700 Sixx Robot and KRC4 Compact Controller KORE Program for the Electrical and Automated Industrial Systems (EAIS) Program in the amount of $36,160.00

Comments:
This robot will replace the robot system that was purchased in 1998. The specified robot is new and has robotic functions and processes taught in the EAIS curriculum.

Motion Passed: Motion to approve the purchase of the KR 6 R700 Sixx Robot and KR Compact Controller KORE program passed with a motion by Dr. Max Venard and a second by Mrs. Pam Lewis.

Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Absent
Dr. Max Venard Yes

XVII. Consider and Vote to Approve or Disapprove the Purchase of Virtualization Servers, Storage Server, Network Switches, Uninterruptible Power Supplies, Server Rack and Accessories for the Networking Program in the Amount of $59,252.13

Comments:
This equipment provides for the addition of Virtualization and Cloud storage and cyber defense course offerings. Several of the BIT program instructors are developing a simulated workplace and this equipment will support the collaborative efforts.

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Motion Passed: Motion to approve Networking equipment purchase as presented passed with a motion by Mr. Glen Cosper and a second by Dr. Max Venard.
Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Absent
Dr. Max Venard Yes

XVIII. Consider and Vote to Approve or Disapprove Purchase of Wide Belt Sander for Carpentry Program with Carl Perkins Grant money

Comments:
This piece of equipment was recommended by the Carpentry Advisory Members and allows students to learn on equipment used in industry.

Motion Passed: Motion to approve the purchase of Wide Belt Sander for the Carpentry program passed with a motion by Mrs. Pam Lewis and a second by Dr. Max Venard.
Mrs. Joan Barker Yes
Mr. Glen Cosper Yes
Mrs. Pam Lewis Yes
Mr. Andy Sherrer Absent
Dr. Max Venard Yes

XIX. Consider and Vote to Approve or Disapprove the Purchase six (6) Cameras and Materials from Digi Security Systems in the Amount of $23,700.00 for the Franklin Road Campus

Comments:
Cameras will be installed on the exterior areas of the Franklin Road Campus.
Motion Passed: Motion to approve the purchase of six (6) cameras and materials from Digi Security Systems passed with a motion by Dr. Max Venard and a second by Mrs. Pam Lewis.

Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

XX. New Business

Comments:
In accordance with Oklahoma State Statute 25 Section 25 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda. Agenda was posted 2-17-16 at 4:00 pm. There was no new business reported.

XXI. Superintendent's Update:

XXI.A. Strategic Planning Update  
XXI.B. National Technical Honor Society Induction, March 28, 2016 at 7:00 pm, S. Penn Campus
XXI.C. March Board Meeting, March 24, 2016 due to Spring Break

Comments:
A. Our Strategic Planning team just finished their mid-year update meeting. Our strategic planning goals are almost completed. We are extremely pleased with our consorted efforts to meet our goals. Goals 4 and 5 are new for this year. Goal 4 was to benchmark innovative technology and we are looking at other schools to see what they are using. Goal 5 was to identify the workforce skills gap. Moore Norman is on target to complete a 5 year strategic plan in 4 years.
XXII. Consider and Vote to Move to Executive Session to Discuss

XXII.A. Evaluation of Superintendent with no vote to be made after return to open session (70.0.S Section 6-101; S.O.L. Section 119; and
XXII.B. Employment of Jane Bowen, Superintendent, for the 2016-2017 school year with a vote to be made after return to open session

Motion Passed: passed with a motion by Dr. Max Venard and a second by Mr. Glen Cosper.
Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

XXIII. Consider and Vote to Acknowledge Return of Board to Open Session

Motion Passed: Motion to return to open session passed with a motion by Mr. Glen Cosper and a second by Dr. Max Venard.
Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

XXIV. Statement by Presiding Officer concerning Minutes of Executive Session

The Board Met in Executive session to discuss:
   A) Evaluation of Superintendent with no vote to be made after return to open session (70.0.S Section 6-101); S.O.L Section 119, and
   B) Employment of Jane Bowen, Superintendent for the 2016-2017 school year
No Vote was Taken
XXV. Consider and Vote to Approve or Disapprove the Employment of Superintendent Jane Bowen for the 2016-2017 School Year

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Motion Passed: Motion to approve employment of Superintendent Jane Bowen for the FY 2016-2017 school year passed with a motion by Dr. Max Venard and a second by Mr. Glen Cosper.

Mrs. Joan Barker  Yes
Mr. Glen Cosper  Yes
Mrs. Pam Lewis  Yes
Mr. Andy Sherrer  Absent
Dr. Max Venard  Yes

XXVI. Adjourn: 7:29 p.m.

ATTEST:

___________________    ___________________
Presiding Officer     Minutes Clerk