COURSE TUITION BENEFITS
(Non-Employees)

Moore Norman Technology Center ("MNTC") promotes the enabling of participation in its course offerings, under the parameters set forth below, to the spouse and dependent children (ages 9-22 years) of certain employees and members of MNTC’s Board of Education, as well as retired employees and former members of MNTC’s Board of Education. MNTC also promotes lifelong learning by providing certain benefits to individuals who have attained the age of 60 years. It also promotes continued educational opportunities to employees of the Moore, Oklahoma Public School District and to employees of the Norman, Oklahoma Public School District. This policy enables MNTC to continue to fulfill its mission of providing education and training to the public, and further enables MNTC to receive revenue, at no material additional cost to MNTC, that it would not otherwise receive. This policy does not apply to individuals who are currently employed by MNTC or who are current members of MNTC’s Board of Education.

Definitions

"Dependent" is a biological or adopted child, between the ages of 9 years and 22 years, of (a) a current full-time employee, (b) a Former Employee, (c) a current member of MNTC’s Board of Education, or (d) a Former Member.

"Former Employee" means a retired full-time employee of MNTC.

"Former Member" is an individual who formerly served on MNTC’s Board of Education.

"School District Employees" are individuals who, at the time of enrollment, are full-time employees of either (a) the Moore, Oklahoma Public Schools District, or (b) the Norman, Oklahoma Public Schools District.

"Senior" is an individual who, at the time of enrollment, has (a) attained the age of 60 years, and (b) provided proof of age as requested by MNTC.

"Spouse" is the individual who is married to (a) a current full-time employee, (b) a Former Employee, (c) a current member of MNTC’s Board of Education, or (d) a Former Member.

This policy provides varying levels of tuition discounts. In all cases, the enrollee must purchase books, study materials, and supplies required for the class, workshop, or seminar.

- Short-term open enrollment classes offered by MNTC

  No tuition will be charged to Former Employees or Former Members provided the class does not fill to capacity. One-half tuition will be charged to the Spouse, Dependents, School District Employees and Seniors, provided the class does not fill...
to capacity. If (a) the class fills to capacity when the number of enrolled students includes individuals who receive benefits under this policy ("Beneficiaries"), and (b) persons paying full tuition are excluded from enrollment due to the constraints of capacity, then the Beneficiaries shall be given the option of (i) paying the full tuition, or (ii) being withdrawn as students (with those who are paying no tuition being given the option first) so as to enable those persons who are not Beneficiaries to enroll in the course and pay the full tuition. All enrollees who are to receive a discount in tuition must complete a "Course Tuition Benefits to Enroll form", and all identifying information including the category of enrollee in which the enrollee is classified, address and social security number. The same procedure shall apply to Former Employees or Former Board Members if their attendance would preclude any Dependent, Spouse, Senior or District Employee from enrolling in the course.

If applicable, MNTC shall issue Department of the Treasury Form 1099 to those individuals who receive a full or partial waiver of tuition pursuant to this policy.

In all cases, MNTC reserves the discretionary right to exclude certain or additional classes from being subject to the parameters of this policy.