To obtain more detailed information, or to make an appointment, please contact Disability Support Services:

- **Franklin Road Campus, Norman**
  - Disability Coordinator
  - Barbara G. Rice, M.Ed.
  - barbara.rice@mntc.edu
  - 364-5763, ext. 8204

- **South Penn Campus, S. Oklahoma City**
  - Career Advisor
  - Debbie Argo, MHR
  - debbie.argo@mntc.edu
  - 364-5763, ext. 3546

Educational services for deaf or hard of hearing students is available at 405.364.5763, ext. 7260 or you can visit our website at mntc.edu.

Applicants must meet general admission requirements for Moore Norman Technology Center, and the specific requirements of the program in which they wish to enroll. General admissions information and Request for Accommodation forms are available from the following office:

- **MNTC Franklin Road Campus**
  - Information and Enrollment Center
  - Entrance B
  - 364.5763, ext. 7260

- **MNTC South Penn Campus**
  - Information and Enrollment Center
  - Education Center Entrance
  - 364.5763, ext. 7260
Disability Support Services

Disability Support Services provides academic support to MNTC students with special needs. We are committed to the goal of achieving equal educational opportunities, striving for full participation from all students, and providing assistance that facilitates student independence and academic progress.

After Completion of Admission
Students should contact Disability Support Services to request services. Students must provide the most current documentation regarding their disabilities. Proper documentation must be received by the MNTC Disability Coordinator’s office prior to receiving services. Reasonable accommodations are based on the individual needs of the student. In the case of a medical disability, students should submit the most current documentation from a qualified expert stating the nature and severity of the disability, the diagnostic procedures used, and recommendations for assistance.

Students with learning disabilities or Attention Deficit/Hyperactivity Disorder must submit documentation from one of two sources:
- Students diagnosed prior to graduation from an accredited high school may submit the psycho-educational evaluation on file at the respective high school. The evaluation must be current and based on adult norms.
- Students diagnosed after the completion of high school must submit current documentation from an appropriate medical professional.

Accommodations
The office of Disability Support Services will determine the reasonable accommodations to be made by MNTC based on the individual needs of the student. Services are designed in a manner intended to remove barriers which hinder learning and which allow maximum independence. Accommodations are not intended to give the student an unfair advantage over other students. Each student is authorized to act as his or her own advocate, and has the major responsibility for securing assistance. Early and regular contact with Disability Support Services ensures the timely identification and provision of services and accommodations. Some of the services offered by MNTC’s Disability Support Services include, but are not limited to:

Instructor Notification: The office provides copies of accommodation sheets and consults with instructors to aid students in securing the appropriate services.

Classroom Accommodations: Accommodations may include, but are not limited to: special seating arrangements, adjustable tables, chairs and desks, and qualified interpreters.

Specialized Testing: Alternative testing formats, as well as auxiliary aids such as readers, scribes, or assistive technology, and qualified interpreters are available.

Alternative Format: A student’s disability will determine the need for an alternative curriculum or testing format such as electronic devices, an interpreter, Braille, etc.

All information obtained is confidential and is used solely for the purpose of identifying appropriate support services.